

C O N F I D E N T I A L

14 October 1954

MEMORANDUM FOR: Chairman, Incentive Awards Committee

SUBJECT : Minutes of CIA Incentive Awards Committee Meeting

1. The Central Intelligence Agency Incentive Awards Committee was convened on Monday, 11 October 1954 at 2:00 p.m., Room 223, Curie Hall, by the Chairman, Mr. Harrison G. Reynolds. Present were:

Mr. Harrison G. Reynolds - Chairman

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_____ attended the meeting as alternates for Messrs. _____, respectively. _____ Industrial Register, OCD, attended the meeting to present information relative to suggestions adopted by his Office. Messrs. _____ RI Division, DD/P, attended the meeting to present information concerning Microfilm operations.

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2. The Committee approved a within-grade salary increase as an award for Superior Accomplishment to _____ Office of Training.

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3. The Committee voted the following action on the Employee Suggestions presented:

<u>Number</u>	<u>Name</u>	<u>Award</u>
1127		\$25 & Letter of Award
526		\$15 " " " "
1107		\$50 " " " "
773		\$35 " " " "
979		\$25 " " " "
990		\$25 " " " "
1011		\$15 " " " "
1018		\$15 " " " "
1021		Letter of Commendation

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No. 1030 - Deferred action pending further information by DD/I as to potential savings.

No. 788 - Deferred action pending Logistics Office survey of specific savings.

No. 822 - Deferred pending clarification of Security Office.

No. 1042 - Deferred pending further study by Personnel Office and referral to major components.

No. 813 - Deferred pending another study by Credit Union as to implementation of suggestion.

No. 1028 - Deferred pending clarification by Security Office.

4. The Committee approved the recommendation of evaluating offices in nonadoption of the following numbered suggestions:

543	915	1002	1023~	1040	1064
~565	961	1004	1024~	1045~	1065~
831	966	1005~	1027~	1046~	1078
852	978	1009	1031~	1060~	1084~
880	998	1010~	1033	1062	1092~
903	1000	1022	1036	1063	1096

5. At the suggestion of [] the Committee approved the forwarding of a copy of nonadopted suggestion letters to the office of the suggester.

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6. The meeting was adjourned at 4:30 p.m.

FOR THE INCENTIVE AWARDS COMMITTEE,

[]
Executive Secretary

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